

EXPERTISE FRANCE

LAMARR PROJECT
DIGITAL SKILLS AND EMPLOYABILITY FOR YOUNG PEOPLE
IN EL SALVADOR
N° LA/2024/454-290

Terms of Reference

**"Procurement of software and computer equipment for the operation of proximity centers
between CASATIC and Expertise France"**

June 2025

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1. CONTEXT AND BACKGROUND

Expertise France is the French public agency responsible for implementing international technical cooperation projects. Through the “LAMARR – Digital Skills and Services Project for Vulnerable Youth in El Salvador” (LAMARR), funded by the European Union, Expertise France aims to promote training that supports the economic autonomy of various groups of vulnerable young people in El Salvador. The project also seeks to address the different challenges these youth—especially women—face, particularly the limited opportunities for training and professional integration in the digital transformation sector.

The Project is being implemented in El Salvador and will have a total duration of sixty (60) months concluding in January 2028. To achieve its main objective of socioeconomic insertion in the digital transformation sector, two specific objectives are set: to reinforce the professionalization and labor insertion of young men and women and to consolidate the association between the socio-professional world and the training actors.

Expertise France, through the Salvadoran Chamber of Information and Communication Technologies (CASATIC), will establish five proximity centers. These centers represent a dual training model and serve as a key technical component in supporting young people—through both the training methodology and the relevance of the educational profiles, as well as the specialization of the teaching staff. This initiative follows a dual training approach, in which young participants receive training while simultaneously applying their acquired knowledge in real business environments.

To this end, Expertise France is launching a call for bids for the acquisition of software and IT equipment to support the operation of the proximity centers established in collaboration with CASATIC. The requested equipment, listed later in this document, must be delivered to each of the proximity centers located in the departments of Santa Ana, San Miguel, Usulután, and San Salvador.

2. OBJECTIVE

In order to meet the objectives of the LAMARR Project, bids are invited for the supply of software and IT equipment that meets the technical requirements indicated for each item, in accordance with the conditions and criteria established in these terms of reference.

These goods must be delivered for use at each of the five (5) locations of the CASATIC/LAMARR Project proximity centers, located in Santa Ana, San Miguel, Usulután and San Salvador.

3. PROFILE OF BIDDING ENTITIES

Legally constituted company with proven experience in the sale of new software and computer equipment. It will be an advantage to have experience in supplying equipment in the territory of El Salvador in Santa Ana, San Miguel, Usulután and San Salvador.

4. SPECIFICATIONS OF THE REQUIRED GOODS

The provision of the following software and IT equipment is required, in accordance with the technical specifications detailed in each lot of the tender. Any additional or supplementary features will be positively evaluated.

Interested companies may submit bids for a specific lot, two lots, or all three lots.

A single electronic submission may include multiple lots, provided that each lot included in the offer is clearly identifiable. This means that financial proposals and technical specifications must be submitted separately for each lot. For example, if you bid for two lots, the submission must include two separate financial proposals—one for each lot—clearly indicating the corresponding lot in each financial proposal.

LOT 1: DELIVERY IN SAN SALVADOR

Item No.	Requested article	Quantity required	Required technical specifications*
1	Laptop	16	Laptop with a screen of at least 14 inches and the following minimum technical requirements: Intel Core i5 or Ryzen 5 processor, 512 GB SSD, with at least 8 GB RAM, Windows 10 Pro operating system with its respective license and warranty that it works for at least 2 years. The equipment must have an HDMI port. Equipment warranty of at least three (3) years (must include at least two years of extended battery service). Spanish/Latin American keyboards (QUERTY)
2	Desktop Computer Kit (PC)	26	This kit includes: a complete desktop computer (PC) with its corresponding case (CPU tower), cables, motherboard, at least 4 USB ports, a power supply unit (minimum 500 watts), a 512 GB SSD, integrated graphics card, Intel i5 or Ryzen 5 processor, 8 GB RAM (ensuring compatibility with the processor and motherboard), Windows 10 Pro operating system with a valid license, and a warranty ensuring functionality for at least two years. The unit must be fully assembled. It must also include a Spanish-layout keyboard, a wired mouse, and a monitor of at least 19.5 inches. The equipment must come with a warranty of at least one (1) year.
3	UPS	26	UPS minimum 750VA / 300W (or more) 120V. Minimum warranty of one (1) year.
4	Projector	1	3500 lumen projector.
5	Microsoft 365 License	5	Microsoft 365 licenses for use of the Microsoft 365 business suite (premium for NGOs) in the CASATIC institutional domain for two (2) years of the project.
6	Ethernet adapter	2	Ethernet to USB 3.0 Type A Adapter
7	Router	1	Wifi 6 Mesh Router

addresses in San Salvador:

- CASATIC proximity center: Francisco Gavidia Street, Block #161, Building 8-B, Escalón, San Salvador. Google Maps : <https://maps.app.goo.gl/nAoe93uo4xYuQsWA6>
- Salvadoran University Alberto Masferrer (USAM) Proximity Center: 17 North 342nd Avenue, San Salvador, Salvadoran University Alberto Masferrer, Downtown San Salvador. Google Maps : <https://maps.app.goo.gl/Vcv7zgEq5y28WkiR7>

Distribution by site:

- Please refer to **Annex I** of these Terms of Reference for site distribution.

LOT 2 DELIVERY IN SAN MIGUEL AND USULUTAN (EAST)

Item No.	Requested article	Quantity required	Required technical specifications*
1	Desktop Computer Kit (PC)	47	This kit includes: a complete desktop computer (PC) with its corresponding case (CPU tower), cables, motherboard, at least 4 USB ports, a power supply unit (minimum 500 watts), a 512 GB SSD, integrated graphics card, Intel i5 or Ryzen 5 processor, 8 GB RAM (ensuring compatibility with the processor and motherboard), Windows 10 Pro operating system with a valid license, and a warranty ensuring functionality for at least two years. The unit must be fully assembled. It must also include a Spanish-layout keyboard, a wired mouse, and a monitor of at least 19.5 inches. The equipment must come with a warranty of at least one (1) year
2	UPS	26	UPS minimum 750VA / 300W (or more) 120V. Minimum warranty of one (1) year.
3	Projector	2	3500 lumen projector.

Delivery addresses in the East:

- Gerardo Barrios University (UGB) San Miguel Proximity Center: Las Flores Street and Las Magnolias Avenue, Colonia Escolan Avenue, San Miguel, Gerardo Barrios University San Miguel Campus. Google Maps : <https://maps.app.goo.gl/srjbzPtxtmiZvkPg5>
- Usulután UGB Proximity Center: Km. 113 Coastal Highway, Santa María detour, Usulután, El Salvador CA. Google Maps : <https://maps.app.goo.gl/gs3oRdoXZ9qdwonx9>

Distribution by site:

- Please refer to **Annex I** of these Terms of Reference for site distribution.

LOT 3 DELIVERY IN SANTA ANA (WEST)

Item No.	Requested article	Quantity required	Required technical specifications*
1	Desktop computer kit (PC)	21	This kit includes: a complete desktop computer (PC) with its corresponding case (CPU tower), cables, motherboard, at least 4 USB ports, a power supply unit (minimum 500 watts), a 512 GB SSD, integrated graphics card, Intel i5 or Ryzen 5 processor, 8 GB RAM (ensuring compatibility with the processor and motherboard), Windows 10 Pro operating system with a valid license, and a warranty ensuring functionality for at least two years. The unit must be fully assembled. It must also include a Spanish-layout keyboard, a wired mouse, and a monitor of at least 19.5 inches. The equipment must come with a warranty of at least one (1) year
2	UPS Central	1	UPS 3000VA 2700 W. Three (3) year warranty.
3	Projector	1	3500 lumen projector.

Delivery addresses in the West:

- Catholic University of El Salvador Proximity Center (UNICAES): By Pass Highway to Metapán and old highway to San Salvador, Department of Santa Ana. Google maps : <https://maps.app.goo.gl/nG5CirciJaHfdDzcA>

* The technical requirements presented in the specifications are the minimum required. Items with lower specifications than those requested will not be considered.

*The electrical specifications for the equipment offered must include a multi-voltage (100–240 V) or 120 V power adapter.

Plug type: Type A (two flat prongs) Type B (two flat prongs + one round prong for grounding).

5. DELIVERY TIME:

The expected delivery period for the goods is fifteen (15) calendar days. If immediate delivery is possible, please specify this in your offer.

6. ANNEX 1: DISTRIBUTION OF DELIVERIES BY CENTER

Requested article	Total Quantity required	Distribution by proximity center headquarters							
		CASATIC (San Salvador)	USAM (San Salvador)	Lot 1: Delivery in San Salvador	UGB (San Miguel)	UGB (Usulután)	Lot 2: Delivery to the East	UNICAES (Santa Ana)	Lot 3: Delivery to the West
Laptop	16	16	0	16	0	0	0	0	0
Desktop computer kit (PC)	94	0	26	26	26	21	47	21	21
UPS	52	0	26	26	15	11	26	0	0
UPS Central	1	0	0	0	0	0	0	1	1
Projector	4	1	0	1	1	1	2	1	1
Microsoft 365 License	5	5	0	5	0	0	0	0	0
Ethernet adapter	2	2	0	2	0	0	0	0	0
Router	1	1	0	1	0	0	0	0	0